



## DEAR POTENTIAL BOOTH PARTICIPANT:

The Lecompton Territorial Capital Festival Committee is excited about the 2019 festival and your participation in it. We are again anticipating a growth in the festival attendance. The craft, game and food booths play a key role in the festival's success so **THANK YOU** in advance for your interest in participating this year.

The celebration takes place on Saturday, June 8<sup>th</sup>, 8:00am – midnight. Enclosed please find the Territorial Capital Festival form for booth participation and the Affidavit of Release. If you would like to be part of our celebration, please return these forms with your payment to the address listed above **no later than May 26, 2019**. We will reserve booths on a first come, first serve basis as we have in the past.

In order to accommodate your exact electrical needs, please indicate the total amount of electrical AMPs you will need (this includes enough to accommodate any microwaves, air conditioners, etc). We are trying to accommodate vendors as much as possible without blowing breakers throughout the day.

To encourage more craft booths, we will again separate, to the best of our ability, the craft and food booths.

It is vital that each booth participant maintain the cleanliness of the area utilized. Each booth participant is responsible for maintaining a clean space.

Your booth space is 15X25 feet. All trailers (including the tongue), tents, equipment, seating, and signage must fit within this space.

***It is imperative that you have your booth set up and vehicles moved off the street before 8:00am to make room for event activities.***

You will receive notification of your assigned booth number after June 1<sup>st</sup>, 2019. Fees cannot be refunded if you cannot make the celebration as the space is reserved.

Please remember to send in your space reservation before 5/26/2019 to Vickie Marino, 468 N 2100 Rd, Lecompton, KS 66050. [vendors@lecomptonterritorialdays.com](mailto:vendors@lecomptonterritorialdays.com)

If you have any questions, please visit our website [www.lecomptonterritorialdays.com](http://www.lecomptonterritorialdays.com), Facebook page <https://www.facebook.com/lecomptonterritorialdays>, or call Vickie Marino at 785-887-6385.

## VENDOR INFORMATION

Company/Booth Name \_\_\_\_\_

Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_

Email \_\_\_\_\_

Items Demonstrating

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### FOOD

\_\_\_\_\_ \$85 Includes one standard outlet  
\_\_\_\_\_ \$10 Per additional standard outlet  
\_\_\_\_\_ \$20 Per additional upgraded outlet  
\_\_\_\_\_ \$10 Late fee if received after **5/26/2019**

### CRAFTS

\_\_\_\_\_ \$20 No electricity included  
\_\_\_\_\_ \$10 Per standard outlet  
\_\_\_\_\_ \$20 Per upgraded outlet  
\_\_\_\_\_ \$10 Late fee if received after **5/26/2019**

### OTHER

\_\_\_\_\_ \$50 Includes one standard outlet  
\_\_\_\_\_ \$10 Per additional outlet  
\_\_\_\_\_ \$20 Per upgraded outlet  
\_\_\_\_\_ \$10 Late fee if received after **5/26/2019**

_____ <b>Total Fees</b>
_____ <b># 110 outlets (standard)</b>
_____ <b># 240v 50/70amp outlets (upgraded)</b>

**All federal, state, and local laws governing retail sales tax must be followed. I understand the rules and regulations of the show and will comply. I realize that failure to comply may result in expulsion from the show.**

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

## AFFIDAVIT OF RELEASE

I, \_\_\_\_\_, the Seller, hereby agree to sell or offer for sale at *Territorial Capital Festival Days*, such items as listed on the above sheet (Rules & Regulations). The seller hereby assumes full responsibility for all activities. Seller engages in and products sold, and assumes and acknowledges liability for any and all acts or omissions arising out of Seller's activities, or for products sold, in and about the premises of *Territorial Capital Festival Days*, Lecompton, Kansas.

Seller further agrees to hold harmless the **City of Lecompton** and the *Territorial Capital Festival Days*, as well as the *Territorial Days Capital Festival Days Board of Directors*, from any and all claims that arise, or might arise, out of terms of any sale Seller conducts on the premises in the City of Lecompton.

The Seller agrees to indemnify the *Territorial Capital Festival Days* and the **City of Lecompton** against any and all claims, disputes, or lawsuits arising out of acts or omissions of Seller or any of Seller's products, as well as to identify and reimburse for all amounts that may be assessed against the *Territorial Capital Festival Days Board* or the **City of Lecompton** for damages, penalties, or any amounts owing as a result of any act, omissions, product, or activity of Seller in and about the above named premises of the **City of Lecompton**.

Seller further agrees to abide by and comply with any and all rules and regulations and hereby acknowledges the *Territorial Capital Festival Days Board* right to terminate the Seller's privileges to sell on the above named premises, or to participate in any such sale connected with *Territorial Capital Festival Days*, for failure to abide by any future or current rules and regulations of the *Territorial Capital Festival Days Board* or the **City of Lecompton**, or for any other reason that the Board decide, is their sole discretion, that the Seller's privileges to sell should be terminated.

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Mail these forms, booth fees and electric socket hook-up fees you need to:

Territorial Capital Festival Days  
c/o Vickie Marino  
468 N 2100 Rd  
Lecompton, KS 66050

Hope to see you there!! Thanks again for participating in the 2019 festival!!!