



DEAR POTENTIAL BOOTH PARTICIPANT:

The Lecompton Territorial Capital Festival Committee is excited about the 2016 festival and your participation in it. We are again anticipating a growth in the festival attendance. The craft, game and food booths play a key role in the festival's success so **THANK YOU** in advance for your interest in participating this year.

The celebration begins on Friday, June 17th, 2016 @ 6:00pm and runs through Saturday, June 18th @ midnight. Enclosed please find the Territorial Capital Festival form for booth participation and the Affidavit of Release. If you would like to be part of our celebration, please return these forms with your payment to the address listed above **no later than June 1, 2016**. We will reserve booths on a first come, first serve basis as we have in the past.

In order to accommodate your exact electrical needs, please indicate the total amount of electrical AMPs you will need (this includes enough to accommodate any microwaves, air conditioners, etc). We are trying to accommodate vendors as much as possible without blowing breakers throughout the day.

To encourage more craft booths, we will again separate, to the best of our ability, the craft and food booths.

It is vital that each booth participant maintain the cleanliness of the area utilized. Each booth participant is responsible for maintaining a clean space.

It is imperative that if your booth is not coming in until Saturday, you have your booth set up and vehicles moved off the street before 8:00am to make room for event activities.

You will receive notification of your assigned booth number after June 12th, 2016. Fees cannot be refunded if you cannot make the celebration as the space is reserved.

VENDOR INFORMATION

Company/Booth Name _____

Name _____

Address _____

City _____

State _____ Zip _____

Phone _____

Email _____

Items Demonstrating

(We have listened to your requests and have extended our booth space to be 15 feet by 25 feet)

FOOD

_____ \$125 Includes both days and one outlet
_____ \$10 Per additional outlet
_____ \$10 Late fee if received after **6/1/2016**

NON-FOOD

_____ \$20 Includes both days, but no electricity
_____ \$10 Per outlet
_____ \$10 Late fee if received after **6/1/2016**

_____ **Total Fees**

_____ **Number of 110 Outlets**

Please remember to send in your space reservation before 6/1/2016 to Karmell Thacker, 582 N 1850 Rd, Lawrence, KS 66049. vendors@lecomptonterritorialdays.com

If you have any questions, please visit our website www.lecomptonterritorialdays.com, Facebook page <https://www.facebook.com/lecomptonterritorialdays>, or call Karmell Thacker at 785-766-6603.

AFFIDAVIT OF RELEASE

I, _____, the Seller, hereby agree to sell or offer for sale at *Territorial Capital Festival Days*, such items as listed on the above sheet (Rules & Regulations). The seller hereby assumes full responsibility for all activities. Seller engages in and products sold, and assumes and acknowledges liability for any and all acts or omissions arising out of Seller's activities, or for products sold, in and about the premises of *Territorial Capital Festival Days*, Lecompton, Kansas.

Seller further agrees to hold harmless the **City of Lecompton** and the *Territorial Capital Festival Days*, as well as the *Territorial Days Capital Festival Days Board of Directors*, from any and all claims that arise, or might arise, out of terms of any sale Seller conducts on the premises in the City of Lecompton.

The Seller agrees to indemnify the *Territorial Capital Festival Days* and the **City of Lecompton** against any and all claims, disputes, or lawsuits arising out of acts or omissions of Seller or any of Seller's products, as well as to identify and reimburse for all amounts that may be assessed against the *Territorial Capital Festival Days Board* or the **City of Lecompton** for damages, penalties, or any amounts owing as a result of any act, omissions, product, or activity of Seller in and about the above named premises of the **City of Lecompton**.

Seller further agrees to abide by and comply with any and all rules and regulations and hereby acknowledges the *Territorial Capital Festival Days Board* right to terminate the Seller's privileges to sell on the above named premises, or to participate in any such sale connected with *Territorial Capital Festival Days*, for failure to abide by any future or current rules and regulations of the *Territorial Capital Festival Days Board* or the **City of Lecompton**, or for any other reason that the Board decide, is their sole discretion, that the Seller's privileges to sell should be terminated.

Date: _____ Signature: _____

Mail these forms, booth fees and electric socket hook-up fees you need to:

Territorial Capital Festival Days
c/o Karmell Thacker
582 N 1850 Rd
Lawrence, KS 66049

Hope to see you there!! Thanks again for participating in the 2016 festival!!